

Tour guide (Interpreter guide)

Tour guide

Interpreter guide	language	Half Day (4 hours)	Full Day(8hours)	Overtime Extra / Every Hour
	English	¥25,000	¥35,000	¥3,000

Currency: Japanese Yen/VAT 8% not included.

A person who passed the interpreter guide exam and received registration of the prefectural governor.

◆Information of Tour guide

1. The rates in the table are estimates, including tax for the standard Half-day (4 hours: 9:00am-1:00pm) and Full-day (8 hours: 9:00 am-5:00 pm) working hours. The maximum working hours is 12 hours.
***Extra 20% will be charged for working in early morning (before 8:00am) and late night (after 10:00pm).
2. If you would like a language other than English or professional interpreting skills, please contact us separately.
3. Booking has to be made 14 days before the day of dispatch.
4. Driver (English conversation) fee is different from the above rates (It is stated in the vehicle price list.)

■ Not included

1. Traveling fee (between own residence and starting/ending points)
2. Meal fee (B/f :JPY 1,000 lunch: JPY 1,500 and Dinner: JPY 2,000~)
3. Admission fee for guides at accommodation expenses, tourist facilities etc.
4. When accompanied by lodging / late night, half-day fee will be added in addition to the accommodation fee.
5. If you need a meeting (another day), we will accept a daily allowance to ¥ 20,000 yen or more (within 4 hours/ traveling expense actual charge request) daily allowance .

■ Cancellation and amendment

- Cancellation -8 more days prior to service day: No charge
- Cancellation-between 7 and 2 days prior to serviceday : 30% of total price.
- Cancellation-1 day prior to service: 40% of total price.
- Cancellation- On the day of service use: 100% of total price.

- Changing the date will be handled in the same way as cancellation in principle.
- In case of consecutive withdrawal for 2 days or more, we will charge a cancellation fee for all dates based on the first day of work.
- The cancellation notice will be taken from business hours 10:00 to 18:00 on weekdays.